Sorbara Development Group
Manager, Development

About the Company
The Sorbara Group of Companies is a pioneering force in Ontario's real estate industry. Having operated commercial, industrial, office and retail properties, managed residential rentals, and built high-rise and low-rise communities for several decades, we have witnessed firsthand key changes in the Greater Toronto Area real estate market. This unparalleled wealth of experience has allowed us to develop long-lasting relationships with our partners, stakeholders, homeowners, tenants, and employees. With over 85 years of experience in our industry, Sorbara Group of Companies has built a thriving integrated real estate, planning, development, construction, investment, and management firm.

Position Summary
The Manager, Development is responsible for overseeing and advancing land development projects through all stages of the development lifecycle, from initial feasibility and planning approvals to construction and project closeout. Working collaboratively with internal teams, consultants, contractors, municipalities, and regulatory agencies, this role ensures projects are delivered on time, within budget, and in accordance with applicable planning, engineering and development requirements.

As a key member of the development team, the Manager, Development will lead the coordination of planning and permit applications, manage project budgets and schedules, monitor construction activities, and facilitate the timely resolution of project issues. This position requires a strong understanding of the land development process, exceptional project management skills, and the ability to build productive relationships with a wide range of stakeholders.

The ideal candidate is a highly organized, results-driven professional who brings a proactive approach to problem-solving, excels in a fast-paced environment, and is passionate about delivering successful development projects that create long-term value for the organization and the communities it serves. A commitment to professionalism, accountability and continuous improvement is essential for success in this role.

Key Responsibilities
1. Concept Development
- Research and provide critical analysis of development alternatives for various projects;
- Prepare initial budgets; and
- Confirm existing planning and development policies and context.

2. Planning Approvals
- Coordinate and prepare planning and permit applications;
- Submit, follow up and expedite circulation of applications through the review process;
- Expedite responses to various agency comments;
- Coordinate and attend meetings with municipalities, agencies, committees and Councils as required; and
- Expedite timely approvals for all applications.

3. Construction

Pre-construction:

- Follow up and coordinate drawing completion and approval.

Construction:

- Attend construction site meetings as owner representative; and
- Ensure construction schedules and specifications are being maintained.

Post-construction:

- Follow up and coordinate post-construction warranty work, arrange completion of deficiencies and follow up on municipal requirements for assumption of works.

4. Administrative

- Create and maintain updated project files and schedules; and
- Set up contracts and budgets, review associated invoices to ensure budget compliance, and prepare and maintain tracking reports.

5. Other

- Become involved in industry events and functions; and
- Such other duties as the Employer may assign to the Employee from time to time.

Our Expectations

- Meet project milestones and objectives in a timely fashion;
- Excel at the implementation of project management concepts;
- Bring a positive and creative approach to problem solving;
- Work towards being an acknowledged industry leader in the project management field;
- Represent the organization in a principled and positive manner;
- Provide leadership as to the technical aspects of planning and development concepts;
- Stay organized and on top of details;
- Stay ahead of the curve on emerging project and industry issues; and
- Provide timely, clear and concise communication of issues and options.

Qualifications & Experience

- Minimum 5 years of progressively responsible experience in land development, project management, planning, engineering, or a related discipline;
- Demonstrated experience managing development projects through planning approvals, construction, and project completion;
- Degree or diploma in a related field;
- Strong knowledge of municipal planning processes, development approvals, permitting requirements, and applicable legislation;
- Proven ability to manage project budgets, schedules, contracts, and financial reporting;
- Strong understanding of site servicing, municipal infrastructure, and construction processes;
- Excellent project management, organizational, and time-management skills, with the ability to manage multiple projects simultaneously;

- Exceptional communication, negotiation and stakeholder management skills, with experience interacting with municipalities, regulatory agencies, consultants, contractors, and community stakeholders;
- Strong analytical, problem-solving, and decision-making abilities, with a proactive and solutions-oriented approach; and
- Valid driver's licence and ability to travel to project sites and municipal meetings as required.

Sorbara offers competitive compensation commensurate with experience. The expected salary range for this position is $100,000 to $150,000. This position is a future/anticipated hiring need.

How to Apply
Interested? We'd love to see your application! Please send your resume and cover letter to careers@sorbara.com referencing the Manger, Development position. We appreciate your interest in the position; however, only candidates selected for an interview will be contacted.

The Sorbara Group of Companies welcomes diversity in the workplace and, in accordance with the Accessibility for Ontarians with Disabilities Act (AODA), Sorbara is committed to accommodating applicants with disabilities throughout the hiring process. At any stage of the recruitment process, Human Resources and/or the Hiring Manager will work with applicants requesting accommodation.